THIS IS ONLY A SAMPLE PROFESSIONAL REFERENCE CHECK VERIFICATION

CriminalBackgroundRecords.com
An Information Enterprises℠ Solution

APPLICANT INFORMATION

Name:	John Doe	**Order Number:**	687434
Order Date:	02/21/2010	**Member:**	88650

PROFESSIONAL REFERENCE CHECK VERIFICATION ORDER CRITERIA

Reference Name:	Joe Smith	**Reference Phone Number:**	(703) 523-xxxx
Reference State:	VA	**Applicant Phone Number:**	(703) xxx-xxxx

CALL HISTORY

Result: COMPLETE: Reference
The reference contact has answered some or all reference questions.

Call History: (all times are Pacific):

2/21/2010 3:12:32 PM	CB: IN PROGRESS; CB: Order Received. Validating Contact Information.
2/22/2010 10:44:45 AM	MK: IN PROGRESS; MK: [703-523-xxxx]; called 703-523-xxxx number goes straight to contact, l/m in v/m with app's info to call back for professional reference 1st attempt.
2/23/2010 12:12:37 PM	MK: IN PROGRESS; MK: [703-523-xxxx] called 703-523-xxxx l/m in v/m with app's info requested call back for professional reference; 2nd attempt.
2/24/2010 10:50:07 AM	MK: Complete; MK: [703-523-xxxx] called 703-523-xxxx

REFERENCES:

How long have you known the applicant? 10 yrs

What was the applicant's job and the nature of his/her duties? Director of media relations

When he/she begins a task, would you say that he/she carries it through to completion? Yes

What would you say is his/her greatest strength?
Gets Job done right and in a timely manner, also brings great ideas forward

What could he/she do to improve their job performance? Could not think of anything

How did he/she show initiative or leadership in his/her job? Not afraid to delegate, good team leader

Is he/she dependable? Yes

How did he/she get along with his/her Associates? Very well

In your opinion, has he/she ever shown a propensity for violence or dishonesty in the workforce? No

In your opinion, if you were responsible for the hiring process, would you consider him/her eligible for rehire? Yes

In addition to criminal background checks we offer the following verification checks:
EMPLOYMENT VERIFICATON CHECK
EDUCATION VERIFICATON CHECK
PROFESSIONAL REFERENCE CHECK VERIFICATON
PERSONAL REFERENCE CHECK VERIFICATION
CREDENTIALS VERIFICATON CHECK